



**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE
YELLOW SEA LARGE MARINE ECOSYSTEM”**

UNDP/GEF/YS/RWG-P.1/2
Date: 15 March 2005
English only

**First Meeting of the Regional Working Group
for the Pollution Component**
Qingdao, China, 6-9 April 2005

Provisional Annotated Agenda

1. OPENING OF THE MEETING

1.1 Welcome addresses

On behalf of the UNDP/GEF Yellow Sea project, the Project Manager will open the meeting, and welcome all participants. He will briefly introduce the objectives of the meeting.

1.2 Introduction of members

Participants will be invited to introduce themselves, and make a short statement to the Meeting (Document UNDP/GEF/YS/RWG-P.1/inf.2).

2. ORGANISATION OF THE MEETING

2.1 Designation of Officers

Until the Terms of Reference for the RWG-P are finalised, the UN Secretariat Meetings rules will apply. Participants will elect a Chairperson. The PMO will serve as Secretariat to the Meeting.

2.2 Documentation Available to the Meeting

The Chairperson will invite the Secretariat to introduce the Meeting documents (Document UNDP/GEF/YS/RWG-P.1/inf.1).

2.3 Organisation of Work

The Secretariat will introduce this agenda item, referring to Document UNDP/GEF/YS/RWG-P.1/inf.3.

3. ADOPTION OF THE MEETING AGENDA

The Chairperson will introduce the Provisional Agenda (Document UNDP/GEF/YS/RWG-P.1/1) and the Annotated Provisional Agenda (Document UNDP/GEF/YS/RWG-P.1/2).

Participants will be invited to propose any amendments and additional items for consideration, and adopt the agenda.

4. DRAFT TERMS OF REFERENCE FOR THE REGIONAL WORKING GROUP FOR POLLUTION (RWG-P)

Members will be invited to review the Terms of References prepared during the PDF-B phase, and propose any amendments if necessary (Document UNDP/GEF/YS/RWG-P.1/inf.4).

5. OVERALL PROJECT AND COMPONENT OBJECTIVES

5.1 General description of activities contained in the Project Implementation Plan

The Secretariat will give an overview of the Project, highlighting the Pollution Component's activities.

5.2 Reporting responsibilities of the RWG-P

The Secretariat will explain the Project's rules for reporting, and present report templates (Document UNDP/GEF/YS/RWG-P.1/inf.5).

5.3 Required outputs and outcomes from the 1st RWG-P Meeting

Considering the general requirements for preparing the Transboundary Diagnostic Analysis (TDA), the Secretariat will describe the expected output and outcomes of the Meeting (Document UNDP/GEF/YS/RWG-P.1/4).

Members will be invited to propose additional outputs and outcomes to fulfil the objectives of the Project and this Meeting.

5.4 Co-operation with other project components and relevant activities in the region

Participants will be invited to introduce national and regional activities that could co-operate with the pollution component of the YSLME Project. Sources of co-financing and methods of co-operation should be mentioned.

Participants will also be invited to consider how the activities of the pollution component can be co-ordinated with other components of the YSLME Project.

Participants will be invited to make recommendations to the RSTP on how the YSLME should co-operate with other project components and national and regional projects.

6. DATA AND INFORMATION NEEDS FOR THE POLLUTION COMPONENT

6.1 Discussion on Yellow Sea pollution problems, identification of data and information requirements, and agreement on their format

The Secretariat will present a draft table of pollution problems, required data and formats, and initial causal chain and governance analyses (Document UNDP/GEF/YS/RWG-P.1/5).

Keeping the requirements for preparing TDA in mind, members will be invited to:

- (i) Identify the regional environmental problems regarding the pollution component, identify the necessary supporting data and information available to specifically indicate the levels and extent of these problems;
- (ii) Discuss the transboundary pollution-related problems in the Yellow Sea and identify the required data to analyse the transboundary nature of these problems; and
- (iii) Identify the data and information required for causal chain analysis and governance analysis, including the requirements and formats.

Members will be invited to agree upon proposed methods for acquiring data and information to input into the TDA.

6.2 Country presentations on available data/information on sources, pathways, and distribution of pollutants; determination of “hot spots;” monitoring procedures; and analysis of pollutant fate and transport

Members will be invited to present the current state of knowledge on available pollutant information, and anything else they feel is relevant to this topic.

7. REQUIRED COSTED ACTIONS AND WORKPLAN

7.1 Required actions for TDA preparation

The Secretariat will be invited to give a presentation on the proposed regional criteria for calculation of costs to obtain the data/information (Document UNDP/GEF/YS/RWG-P.1/6).

Based on the discussion and agreement in Agenda Item 6, members will be invited to discuss the required actions for TDA preparation, in particular the data and information collection procedures.

Members will agree on a list of costed activities to be supported within the framework of the project.

7.2 Information gaps

Considering the availability of the existing data and information for preparing the regional TDA, members will be invited to consider the gaps in data and information, and suggest ways to fill the gaps.

In the case where field observation and monitoring are needed, the members are invited to propose a detailed programme, taking into account the available financial resources.

7.3 Workplan for 2005 to 2006

Members will be invited to formulate a workplan for the first two years of the Regional Working Group, with a clear indication of the tasks, responsibilities, and deadlines for completion of the tasks.

8. OTHER BUSINESS

Members will be invited to raise any other issues that need to be considered by this Meeting.

9. DATE AND PLACE FOR NEXT RWG-P MEETING

Members will be invited to offer to host the next RWG-P Meeting.

Members will be asked to agree on the venue for the next Meeting.

10. ADOPTION OF THE MEETING REPORT

The Chairperson and Secretariat will present the draft meeting report (Document UNDP/GEF/YS/RWG-P.1/3).

The draft report will be discussed, amended and approved by the meeting.

11. CLOSURE OF THE MEETING

The Chairperson will call a motion to close the meeting.