



**UNDP/GEF PROJECT ENTITLED "REDUCING ENVIRONMENTAL STRESS IN THE
YELLOW SEA LARGE MARINE ECOSYSTEM"**

UNDP/GEF/YS/RWG-I.2/10
Date: 3 November 2005
English only

**Second Meeting of the Regional Working Group
for the Investment Component**
Jeju, Korea, 14-17 November 2005

Workplan for 2005 to 2006

ID	Task Name	Start	Finish	2006															
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1	OBJECTIVE V: DEVELOPMENT OF REGIONAL INSTITUTIONS AND CAPACITIES	Fri 04-12-31	Fri 10-01-01																
2	VA. Stakeholders	Mon 05-01-03	Thu 09-12-31																
3	ACT 1: Identify stakeholders and assess their capacities for contributing to environmental management and decision-making	Mon 06-01-02	Fri 06-06-30																
4	Contract to institutions(experts)(Contract Code: _____) Governance Analysis	Mon 06-01-02	Wed 06-05-31																
5	Produce a regional list (PMO)	Thu 06-06-01	Fri 06-06-30																
6	ACT 2: Strengthen stakeholder capacities	Mon 06-01-16	Thu 09-12-31																
7	Prepare training materials for all stakeholders (contract Code: _____)	Mon 06-07-03	Fri 06-12-22																
8	Training for decision makers (Training 1)	Tue 07-01-02	Wed 07-01-31																
9	Training for community trainers (Training 2)	Thu 07-03-01	Fri 07-03-30																
10	Training for local governmental officers (Training 3)	Thu 07-02-01	Wed 07-02-28																
11	Intern programme	Mon 06-01-16	Thu 09-12-31																
12	The Yellow Sea and Youth	Mon 06-08-07	Fri 09-08-28																
13	Site visits by government officials	Mon 06-08-07	Fri 06-09-01																
14	ACT 3: Encourage routine and effective involvement of stakeholders in environmental and resource management and decision-making	Mon 05-01-03	Thu 09-12-31																
15	publish newsletters of the project	Mon 05-01-03	Thu 09-12-31																
16	printing newsletters	Mon 05-01-03	Thu 09-12-31																
17	regular stakeholders conference (1/yr)	Fri 06-12-01	Thu 09-12-24																
18	VB. Regional Coordination	Mon 05-01-03	Thu 09-12-31																
19	ACT 1: Create a functioning regional coordination mechanism to carry out the YSLME Project	Mon 05-01-03	Fri 05-04-01																
20	Programme Coordinator	Mon 05-01-03	Fri 05-04-01																
21	Economist	Mon 05-01-03	Fri 05-04-01																
22	Scientific Officer	Mon 05-01-03	Fri 05-04-01																
23	Public Awareness Advisor	Mon 05-01-03	Fri 05-04-01																
24	Local Staff at PMO:	Mon 05-01-03	Fri 05-04-01																
25	Secretary	Mon 05-01-03	Fri 05-04-01																
26	Driver	Mon 05-01-03	Fri 05-04-01																
27	Administrative Assistant	Mon 05-01-03	Fri 05-04-01																
28	Administrative Officer	Mon 05-01-03	Fri 05-04-01																
29	IT Supporting staff	Mon 05-01-03	Fri 05-04-01																
30	ACT 2: Prepare TDA	Mon 06-01-02	Mon 07-01-29																
31	Review preliminary TDA, and suggest improvements (consultant Code: _____)	Mon 06-01-02	Fri 06-01-27																
32	Gathering data & info from national review report on the project components (PMO)	Wed 06-02-01	Thu 06-08-31																
33	Discuss draft, and decide new format (WG meeting 3)	Mon 06-09-04	Fri 06-09-29																
34	Second draft of TDA (consultant Code: _____)	Wed 06-02-01	Tue 06-10-31																
35	2nd discussion on the draft (correspondence, and WG meeting 4)	Wed 06-11-01	Thu 06-11-30																
36	Revise the TDA	Mon 06-01-02	Thu 06-11-30																
37	Finalise TDA (RSTP, PSC)	Fri 06-12-01	Fri 06-12-22																
38	Printing the final TDA	Tue 07-01-02	Mon 07-01-29																
39	Act 3: Prepare Regional SAP	Mon 07-01-01	Wed 08-07-30																
40	Prepare a draft regional SAP (consultant Code: _____)	Mon 07-01-01	Thu 07-05-31																
41	Discuss the draft at the WG meeting	Fri 07-06-01	Fri 07-06-29																
42	Revise the draft SAP & prepare version #2	Thu 07-07-05	Wed 07-10-31																
43	Discuss version #2	Thu 07-11-01	Fri 07-11-30																
44	Revise the draft SAP, & prepare version #3	Tue 08-01-01	Fri 08-05-30																
45	Discuss version #3, & finalise the regional SAP (RSTP, PSC)	Mon 08-06-02	Mon 08-06-30																
46	Printing regional SAP	Tue 08-07-01	Wed 08-07-30																
47	Act 4: Prepare nat'l SAP	Tue 08-01-01	Fri 09-01-30																
48	Assess all national information & prepare for a framework of NYSAP (contract Code: _____)	Tue 08-01-01	Fri 08-05-30																
49	National meetings-1 on NYSAP	Mon 08-06-02	Mon 08-06-30																
50	Revise NYSAP	Tue 08-07-01	Fri 08-10-31																
51	Finalise NYSAP	Mon 08-11-03	Wed 08-12-24																
52	Print NYSAP	Fri 09-01-02	Fri 09-01-30																
53	Act 5: Partners of the Yellow Sea	Mon 05-01-03	Thu 09-12-31																
54	Create partnerships with other organisations and projects	Mon 05-01-03	Thu 09-12-31																
55	VC: NATIONAL INSTITUTIONS	Mon 05-01-03	Thu 09-12-31																
56	ACT 1: Review and assess national institutions to support YSLME	Fri 05-07-01	Fri 05-12-23																
57	Contract to institutions (Contract Code: _____)	Fri 05-07-01	Mon 05-10-31																
58	Finalise the review report (WG meeting)	Wed 05-11-02	Fri 05-12-23																
59	ACT 2: Facilitate national institutions to be effective stewards of the YSLME	Mon 05-01-03	Thu 09-12-31																
60	Enhance communications	Mon 05-01-03	Thu 09-12-31																
61	Provide technical trainings	Mon 06-07-03	Fri 09-08-14																

ID	Task Name	Start	Finish	2006											
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
62	Seminars for research community	Mon 05-01-03	Thu 09-12-31	[Gantt bar]											
63	Local project office, Provision of necessary equipment	Mon 05-01-03	Thu 06-12-28	[Gantt bar]											
64	Study tours for govt officials 1/yr (local govt)	Mon 06-05-22	Fri 06-06-30	[Gantt bar]											
65	Act 3: Establish National Coordination Unit within existing framework to assure intersectoral coordination in TDA/NYSAP/SAP process	Mon 05-02-14	Thu 05-12-29	[Gantt bar]											
66	Establish IMCC (meeting to decide)	Mon 05-10-03	Thu 05-12-29	[Gantt bar]											
67	Appoint NPC	Mon 05-02-14	Fri 05-05-13	[Gantt bar]											
68	Establish NCU (need equipment, staff)	Mon 05-10-03	Thu 05-12-29	[Gantt bar]											
69	Establish NWGs	Mon 05-10-03	Thu 05-12-29	[Gantt bar]											
70	Act 4: Develop proposals to strengthen national institutions to enhance their ability to contribute to environmental management and decision-making	Tue 05-05-10	Fri 06-12-22	[Gantt bar]											
72	VD: FINANCIAL INSTRUMENTS	Mon 05-11-14	Fri 10-01-01	[Gantt bar]											
73	ACT 1: Review status and potential for financial sustainability of YSLME regional institutional framework	Mon 06-01-02	Fri 06-06-30	[Gantt bar]											
74	Contract to institution (contract Code: _____) Governance Analysis	Mon 06-01-02	Wed 06-05-31	[Gantt bar]											
75	Discuss & finalise the review report (RSTP, PSC)	Thu 06-06-01	Fri 06-06-30	[Gantt bar]											
76	ACT 2: Provide training in environmental project identification and preparation	Mon 05-11-14	Mon 06-01-02	[Gantt bar]											
77	Identify the training needs (WG meeting2)	Mon 05-11-14	Thu 05-11-17	[Gantt bar]											
78	Training #1 Project document preparation	Mon 06-01-02	Mon 06-01-02	[Gantt bar]											
79	Training #2 Fund raising	Mon 06-01-02	Mon 06-01-02	[Gantt bar]											
80	ACT 3: Assist and encourage the continuation of project preparation and feasibility studies for long-term environmental investment to implement the SAP and NYSAPs	Tue 08-07-01	Wed 08-12-24	[Gantt bar]											
81	Prepare draft proposal (consultant Code: _____)	Tue 08-07-01	Fri 08-10-31	[Gantt bar]											
82	PSC to discuss	Mon 08-11-03	Wed 08-12-24	[Gantt bar]											
83	ACT 4: Provide matched fund for small grant project	Mon 06-01-02	Mon 06-01-02	[Gantt bar]											
84	Identify the topics of small grant project (PMO)	Mon 06-01-02	Mon 06-01-02	[Gantt bar]											
85	Provide matched funds for the approved projects (contracts Code: _____)	Mon 06-01-02	Mon 06-01-02	[Gantt bar]											
86	Matched grants	Mon 06-01-02	Mon 06-01-02	[Gantt bar]											
87	ACT 5: Provide funding for pre-feasibility studies of promising technologies and industries to help achieve the goals of the YSLME, to create an investment portfolio (Priority Investment Portfolio)	Tue 08-07-01	Fri 10-01-01	[Gantt bar]											
88	Prepare pre-feasibility studies (consultant Code: _____)	Tue 08-07-01	Fri 08-10-31	[Gantt bar]											
89	Discuss & finalise pre-feasibility study(WG meeting, RSTP)	Mon 08-11-03	Fri 08-11-28	[Gantt bar]											
90	Submit to PSC for approval	Mon 08-12-01	Wed 08-12-24	[Gantt bar]											
91	Demonstration projects (contracts Code: _____)	Thu 09-01-01	Fri 10-01-01	[Gantt bar]											
92	VE: DATA AND INFORMATION MANAGEMENT	Fri 04-12-31	Fri 10-01-01	[Gantt bar]											
93	ACT 1: Determine regional data and information management capabilities	Mon 05-01-03	Mon 05-10-31	[Gantt bar]											
94	Review regional data & info systems, i.e. regional data centre, NEAR-GOOS, NOWPAP DINRAC, (consultant Code: _____)	Mon 05-01-03	Thu 05-06-30	[Gantt bar]											
95	Prepare a proposal for DIM (consultant Code: _____)	Fri 05-07-01	Mon 05-10-31	[Gantt bar]											
96	ACT 2: Develop an effective regional DIM strategy to help achieve the goals of the YSLME	Fri 04-12-31	Fri 10-01-01	[Gantt bar]											
97	Decide where database should be hosted	Fri 04-12-31	Thu 05-06-30	[Gantt bar]											
98	Discuss and approve DIM proposal, including guidelines (WG meeting 2, RSTP)	Tue 05-11-15	Sat 05-12-17	[Gantt bar]											
99	Equipment (GIS software, hardware)	Mon 05-12-19	Tue 06-01-10	[Gantt bar]											
100	Training on DIM	Wed 06-02-01	Tue 06-02-28	[Gantt bar]											
101	Operation of DIM	Wed 06-03-01	Fri 10-01-01	[Gantt bar]											
102	ACT 3: Implement the regional DIM strategy, including equipment, facilities, and communications	Mon 07-01-01	Fri 07-12-28	[Gantt bar]											
103	To identify sustainable means for the DIM	Mon 07-01-01	Fri 07-12-28	[Gantt bar]											
104	VF: Public Awareness and Participation	Mon 05-01-03	Fri 10-01-01	[Gantt bar]											
105	ACT 1: Develop a public awareness campaign	Mon 05-01-03	Sat 05-12-17	[Gantt bar]											
106	Preparation of public awareness campaign (PMO)	Mon 05-01-03	Mon 05-10-31	[Gantt bar]											
107	Agree on the campaign (WG meeting 2)	Mon 05-11-14	Sat 05-12-17	[Gantt bar]											
108	ACT 2: Demonstrate regional public awareness/participation campaign	Fri 05-04-01	Fri 10-01-01	[Gantt bar]											
109	Organise public awareness conferences (contracts Code: _____)	Mon 06-01-02	Mon 06-01-02	[Gantt bar]											
110	Prepare public awareness materials (Contracts Code: _____)	Wed 05-11-02	Fri 06-06-30	[Gantt bar]											
111	Produce multi-media, e.g. project pins, mouse pads, posters, etc.	Wed 05-11-02	Fri 06-06-30	[Gantt bar]											
112	Public awareness training-twice	Tue 06-08-08	Fri 07-08-31	[Gantt bar]											
113	Provide multi-language information through public media	Fri 05-04-01	Fri 10-01-01	[Gantt bar]											
114	ACT 3: Encourage ongoing public awareness and participation activities to help achieve the goals of the YSLME	Mon 05-01-03	Thu 09-12-31	[Gantt bar]											
115		Mon 05-01-03	Thu 09-12-31	[Gantt bar]											