



**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE
YELLOW SEA LARGE MARINE ECOSYSTEM”**

UNDP/GEF/YS/RSTP.1/2 rev.1
Date: 1 December 2004
English only

**Regional Technical Meeting on
Preparation of the Implementation Plan
for the UNDP/GEF Yellow Sea Project**
Beijing, China, 14-16 December 2004

Annotated Provisional Agenda

1. OPENING OF THE MEETING

The Project Manager, Mr. Yihang Jiang will open the meeting. He will welcome all participants to attend the meeting, which is the first meeting of the project after the appointment of the Project Manager.

1.1 Welcome addresses

Mr. Haqing Li, Director-General, Department of International Co-operation, State Oceanic Administration (SOA) will be welcomed to give welcome address.

Representative from R. Korea will be invited to give brief statement to the meeting.

1.2 Introduction of the members

The participants will be invited to give self-introduction to the meeting. The provisional list of participants is provided in the document UNDP/GEF/YS/RSTP.1/inf.1.

2. Organisation of the Meeting

2.1 Election of Officers

The participants will be invited to elect a Chairperson, a Vice Chairperson and a Rapporteur for the meeting.

2.2 Documentation available to the Meeting

The Chairperson will invite Project manager to give an introduction on the documentation prepared for the meeting referring to the document UNDP/GEF/YS/RSTP.1/inf.2.

2.3 Organisation of Work

The Project manager will be invited to introduce this agenda item, referring to the document UNDP/GEF/YS/RSTP.1/inf.3.

3. ADOPTION OF THE MEETING AGENDA

The Chairperson will introduce the Provisional Agenda (document UNDP/GEF/YS/RSTP.1/1) and Annotated Provisional Agenda (document UNDP/GEF/YS/RSTP.1/2), prepared by for the meeting.

Members will be invited to propose any amendment, and additional items for consideration, and adopt the agenda.

4. CONSIDERATION OF THE PROJECT IMPLEMENTATION PLAN

The Chairperson will invite the Project Manager to give a presentation covering the agenda items 4.1 to 4.4, referring to the document UNDP/GEF/YS/RSTP.1/4 to 7.

- 4.1 Review the Proposed Project Structure
- 4.2 Proposed Project Activities
- 4.3 Consideration of the Project Budget
- 4.4 Workplan and Timetable for the Project Implementation

Members will be invited to consider this agenda, item by item. Each agenda item need to be carefully considered. Members are invited also to provide any suggestion for amendment deemed necessary, and to reach agreement on each item.

5. GENERAL CONSIDERATION OF THE FIRST MEETING OF THE PROJECT STEERING COMMITTEE

Based on the discussions and agreements in the Agenda item 4, *members will be invited to consider necessary recommendations to be submitted to the First Meeting of the Project Steering Committee (PSC). Member will be also invited to consider the dates for the First meeting of PSC, with understanding that the meeting will be organised in R. Korea.*

6. OTHER BUSINESS

Members will be invited to raise any other issues need to be considered by this meeting, under this agenda item.

7. ADOPTION OF THE MEETING REPORT

The Chairperson will present the draft meeting report prepared by the secretariat. The draft report will be discussed, amended and approved by the meeting.

8. CLOSURE OF THE MEETING

The Chairperson will call a motion to close this meeting.