



**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE
YELLOW SEA LARGE MARINE ECOSYSTEM”**

UNDP/GEF/YS/RSP.3/2
Date: 9 October 2006
English only

**Third Meeting of the Regional Scientific and Technical Panel
for the UNDP/GEF Yellow Sea Project**
Jeju Island, Republic of Korea, 20-22 November 2006

Provisional Annotated Agenda

1. OPENING OF THE MEETING

A representative from the UNDP will open the meeting at 9:00 A.M. on 20 November 2006, and will welcome all participants to attend the meeting. (S)he will briefly review the progress of project implementation and outline the major tasks of this meeting.

1.1 Welcome addresses

The Representatives from the Governments of the participating countries will be invited to give opening addresses.

1.2 Introduction of the members

Participants will be invited to give a self-introduction to the meeting. The provisional list of participants is provided in Document UNDP/GEF/YS/ RSP.3/inf.2.

2. ORGANISATION OF THE MEETING

2.1 Election of Officers

RSTP members will be invited to elect a Chairperson and Vice-Chairperson for the meeting. The Project Management Office (PMO) shall act as secretariat to the RSTP Meeting.

2.2 Documentation Available to the Meeting

The Chairperson will invite the Secretariat to introduce the documents prepared for the meeting, referring to Document UNDP/GEF/YS/RSP.3/inf.1.

2.3 Organisation of Work

The Chairperson will invite the Secretariat to introduce this agenda item, referring to Document UNDP/GEF/YS/RSP.3/inf.3.

The meeting will be conducted in English.

3. ADOPTION OF THE MEETING AGENDA

The Chairperson will introduce the Provisional Agenda (Document UNDP/GEF/YS/RSP.3/1) and Provisional Annotated Agenda (Document UNDP/GEF/YS/RSP.3/2), prepared by the Secretariat.

The meeting will be invited to propose any amendments, and additional items for consideration of the meeting, and adopt the agenda.

4. PROJECT MANAGER'S REPORT ON THE IMPLEMENTATION OF PROJECT ACTIVITIES

The Chairperson will invite the Project Manager to give his report on the implementation of project activities since the last RSTP Meeting. The report (Document UNDP/GEF/YS/RSP.3/4) will cover the following:

4.1 Implementation of Project Activities

The Project Manager will report on the implementation of project activities including the following elements:

- Major achievements of the Project since the last meeting
- Activities of the Regional Working Groups (including data & information collection, regional synthesis)
- TDA preparation
- Public awareness activities
- Planning for the Co-operative Study Cruises
- Cross-component issues
- Challenges to implementation of project activities

4.2 Co-operation with other Organisations and Projects

The Project Manager will report on co-operation with other organisations and projects in the region, including the signing of MOUs or Letters of Agreement, the establishment of partnerships with relevant organisations, and other co-operative agreements. It will be noted by the Project Manager that co-operation includes a wide range of institutions, including UN agencies, NGOs, and the private sector.

4.3 Report on the Project Management Office (PMO)

The Project Manager will report on the operation of the Project Management Office (PMO). The following information will be provided to the meeting:

- (i) An update on the PMO staffing situation; and

- (ii) Information Dissemination - The project website, e-newsletters, paper newsletter, and partnership website have been developed to provide project information to all interested parties. Quarterly newsletters were prepared, and widely distributed to all organisations, projects and individuals. Meeting reports and documents were also distributed online.

4.4 Financial Report

The Project Manager will present a financial report for the project, covering the 2006 fiscal year. Reference will also be made to the expenditures of 2005.

The meeting will be invited to discuss the Project Manager's report, make suggestions for improvement, and adopt the report.

5. REPORTS OF THE NATIONAL PROJECT CO-ORDINATORS

The Chairperson will invite the National Project Co-ordinators to give reports (UNDP/GEF/YS/RSP.3/5a-b) on the implementation of project activities at the national level, in particular regarding the subject of national co-ordination.

The meeting will be invited to take note of the reports, consider the issues of national co-ordination, and make suggestions for improving the co-ordinating mechanisms and actions for effective implementation of project activities in the future.

6. REPORT FROM CHAIRPERSONS OF THE REGIONAL WORKING GROUPS

The Chairpersons of the Regional Working Groups (RWGs) will be invited to present their report on the implementation of project activities from their respective groups.

- 6.1 Biodiversity**
- 6.2 Ecosystem**
- 6.3 Fisheries**
- 6.4 Investment**
- 6.5 Pollution**

The reports (Documents UNDP/GEF/YS/RSP.3/6) shall cover the following elements:

- (i) Discussions and outcomes of the third RWG meetings, including new findings from the data and information collected. Highlights should include the data and information collection activity and regional synthesis reports for preparing the Transboundary Diagnostic Analysis (TDA) in each group;
- (ii) The finalisation of each component's causal chain analysis;
- (iii) Environmental valuation and governance analysis;
- (iv) NGO participation and status in the PSC;
- (v) Cross component issues on which the RSTP should make a decision; and
- (vi) Project's future workplan.

The meeting will be invited to consider the reports presented by the Chairpersons of the RWGs, discuss the necessary technical issues raised in the reports, and agree on the actions for future project implementation.

The meeting shall also consider the cross component issues raised in the reports, and agree on the necessary actions to address the cross-components issues.

7. REGIONAL GIS AND META DATABASES

The Chairperson will invite the Director of the China-Korea Joint Research Centre to present a proposal on the GIS and Meta databases operation and maintenance, following the establishment of the databases (Document UNDP/GEF/YS/RSP.3/7). The document will be prepared by Dr. Jung, as agreed in the RWG-I meeting.

The meeting will be invited to consider the proposal, and provide technical guidance on the operation and maintenance of the databases, in particular (i) how to co-operate and co-ordinate with other data centres and databases existing in the region; and (ii) how to establish the mirror sites as agreed earlier.

8. PREPARATION OF THE TRANSBOUNDARY DIAGNOSTIC ANALYSIS (TDA)

The Consultant hired to prepare the TDA will present the draft TDA (Document UNDP/GEF/YS/TDA Draft2), noting any additional information that might be needed for the final version. It should be noted that due to late completion of national reports, some more information need to be added to the TDA, in particular for the biodiversity and fisheries components.

The meeting will be invited to review the draft TDA, and provide comments for the final version.

9. CO-OPERATIVE CRUISE (WINTER CRUISE)

The Chairperson will invite the Project Manager to report on the preparation of the co-operative cruise (winter cruise), including current status, further discussion and negotiation and necessary arrangements (Document UNDP/GEF/YS/RSP.3/8).

The meeting will be invited to consider the winter cruise, and provide guidance on the technical arrangement of the cruise.

10. PROPOSED WORKPLAN AND BUDGET FOR 2007 AND ONWARDS

The Chairperson will invite the Project Manager to present the proposed project activities and budget for 2007 and onwards. Referring to Documents UNDP/GEF/YS/RSP.3/8 to 3/111, the financial report given in Agenda item 4.4, and the issues raised about project implementation for 2007, this agenda item will cover the following elements:

10.1 Proposed Project Activities

- Project activities for each component (Documents: reports of the third RWG meetings)
- Co-operative Study Cruises (Document UNDP/GEF/YS/RSP.3/8)

- Gene Pool Analysis (Document UNDP/GEF/YS/RSP.3/9) (upon discussion and agreement of the RWG-B)
- SAP Consultation Meeting, and other activities for preparing regional and national SAP (Document UNDP/GEF/YS/RSP.3/10)
- Regional Science Conference (Document UNDP/GEF/YS/RSP.3/11)

10.2 Proposed Project Budget for 2007 and Onwards

(Document UNDP/GEF/YS/RSP.3/12)

10.3 Proposed Workplan for 2007

(Document UNDP/GEF/YS/RSP.3/13)

The meeting will be invited to consider the proposed activities and budget for 2007 (and onwards), the workplan for 2007, amend these documents as necessary, and agree on the proposals.

11. OTHER BUSINESS

Members will be invited to raise any other issues needed to be considered by this meeting.

12. DATE AND VENUE OF NEXT RSTP MEETING

Members will be invited to offer to host the next RSTP Meeting.

Members will be invited to agree on the venue for the next meeting.

13. ADOPTION OF THE MEETING REPORT

The Chairperson will lead the adoption of the draft meeting report prepared by the Secretariat (Document UNDP/GEF/YS/RSP.3/3).

The draft report will be discussed, amended and adopted by the meeting.

14. CLOSURE OF THE MEETING

The Chairperson will call a motion to close the meeting.