



**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE
YELLOW SEA LARGE MARINE ECOSYSTEM”**

UNDP/GEF/YS/RSP.2/17
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English only

**Second Meeting of the Regional Scientific and Technical Panel
for the UNDP/GEF Yellow Sea Project**
Kunming, China, 15-17 December 2005

**Revised Terms of Reference for
the Inter-ministerial Co-ordinating Committee (IMCC)**

Background: In order to achieve the project overall goals and objective, each participating country shall, in accordance with the approved Project Document of the UNDP/GEF Project entitled, “*Reducing Environmental Stress in the Yellow Sea Large Marine Ecosystem (YSLME)*,” establish an Inter-ministerial Co-ordinating Committee (IMCC) with overall responsibility to co-ordinate relevant project activities of national ministries and institutions; to ensure timely provision of national inputs to the regional working groups for the respective project components; and to ensure national level agreement with the interventions and actions under the Strategic Action Programme (SAP).

Membership: The IMCC shall consist of high level representatives from all the relevant ministries within the countries who have responsibilities in protecting the marine environment and sustainable use of marine and coastal resources in the Yellow Sea, including resource ministry, foreign ministry, economic/finance ministry, environmental ministry, transportation ministry, industrial ministries, etc. The IMCC shall elect a Chairperson and Vice-Chairperson for the Committee.

The Chairperson of the IMCC will be the member of the Project Steering Committee (PSC) representing the Government of the participating country, and will attend the annual meetings of the PSC.

Secretariat

The National Project Co-ordinator (NPC) shall act as Secretary to the IMCC, and shall prepare meeting reports for every IMCC meeting. The reports should be circulated to all members of the IMCC, and copied to the Project Management Office (PMO).

Meetings

The Chairperson shall convene regular meetings of the IMCC. A special meeting shall be convened before the annual meeting of the Project Steering Committee.

Tasks:

The IMCC shall:

- Provide direction and guidance to the National Working Groups for the project components in implementing the project activities at national levels, as approved by the Project Steering Committee, and in accordance with the requirements and format agreed by the Regional Scientific and Technical Panel and the Regional Working Groups;
- Ensure necessary co-operation and co-ordination of implementation of project activities at the national level amongst and between the participating institutions;
- Co-ordinate and prepare, on behalf of the Government, national positions on policy issues to be considered by the Project Steering Committee;
- Co-ordinate and facilitate national contributions to, and approval of the Transboundary Diagnostic Analysis (TDA) and SAP and preparation of National Yellow Sea Action Plans (NYSAP);
- Review and evaluate the progress of implementing project activities at national level, and provide guidance for improvement when necessary; and
- Through the NPC, report the progress of project implementation at the national level, to the RSTP Meetings.