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**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE  
YELLOW SEA LARGE MARINE ECOSYSTEM”**

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UNDP/GEF/YS/SPSC.2/2  
Date: 1 November 2011  
English only

**2<sup>nd</sup> Special Meeting of the Project Steering Committee  
for the UNDP/GEF Yellow Sea Project**  
*Beijing, China, 19 December 2011*

**Annotated Provisional Agenda**

**1. OPENING OF THE MEETING**

The representative from UNDP will open the meeting and welcome the participants

1.1 Welcome addresses

Representatives from the Governments of the participating countries will be invited to give opening addresses.

The representative from UNOPS, as the Executing Agency, will also be invited to make a statement to the meeting.

1.2 Introduction of the members

Participants will be invited to give a self-introduction to the meeting. The provisional list of participants is provided in Document UNDP/GEF/YS/SPSC.2/inf.2.

**2. ORGANISATION OF THE MEETING**

2.1 Election of Officers

In accordance with UN rules and procedures, members of the meeting will be invited to elect a Chairperson and a Vice Chairperson for the meeting. The Project Management Office (PMO) will serve as secretariat for the meeting.

2.2 Documentation Available to the Meeting

The Chairperson will invite the Secretariat to introduce the documents prepared for the meeting, referring to Document UNDP/GEF/YS/SPSC.2/inf.1.

2.3 Organisation of Work

The Secretariat will be invited to introduce this agenda item, referring to Document UNDP/GEF/YS/SPSC./inf.3.

### **3. ADOPTION OF THE MEETING AGENDA**

The Chairperson will introduce the Provisional Agenda (Document UNDP/GEF/YS/SPSC.2/1) and Provisional Annotated Agenda (Document UNDP/GEF/YS/SPSC.2/2), prepared by the Secretariat.

*The meeting will be invited to propose any amendments, and additional items for consideration, and adopt the agenda.*

### **4. CONSIDERATION OF THE SECOND PHASE OF THE PROJECT**

#### **4.1 Report of the application process and current status of the Project's second phase**

The Project Manager will report to the meeting the process and efforts of applying the Project's second phase, and current status regarding the approval of GEF on the second phase. (Document UNDP/GEF/YS/SPSC.2/4)

The representative of UNDP will be invited to provide relevant information on the approval of the project's second phase.

#### **4.2 Programmatic Approach of the GEF**

The representative of UNDP will inform the meeting regarding the efforts of programmatic approach in the East Asian Seas region, with particular reference to the implementation of the YSLME SAP.

#### **4.3 Arrangements for the project**

The Chairperson will invite the Project Manager to give a presentation on the proposed options regarding the possible arrangements for the project. (Document UNDP/GEF/YS/SPSC.2/5)

*The meeting is invited to consider the proposed options and make necessary decision on the project.*

#### **4.4 Legal status of the Project Management Office (PMO)**

The Chairperson will invite the Project Manager to introduce this agenda item and inform the meeting regarding the legal status of the PMO.

*The meeting is invited to consider the status and provide guidance on this critical matter*

### **5. CONSIDERATION OF OTHER PROJECT MATTERS**

#### **5.1 MPA Network**

On behalf of the 2011 Annual meeting of the Yellow Sea MPA Network, the project manager will present the report together with the recommendation to the PSC meeting.

*The meeting is invited to consider and endorse the report, and to approval the recommendation*

## 5.2 Project Staffing

The Chairperson will invite the Project Manager to provide information regarding the staffing situation in the PMO.

*The meeting will be invited to provide guidance to the Implementing and Executing Agencies on the possible arrangement regarding the staff in the PMO.*

## 6. ANY OTHER BUSINESS

Participants will be invited to raise any other issues that need to be considered by this meeting.

## 7. ADOPTION OF THE MEETING REPORT

The Chairperson will lead the adoption of the draft meeting report prepared by the Secretariat (Document UNDP/GEF/YS/SPSC.2/3).

*The draft report will be discussed, amended and adopted by the participants.*

## 8. CLOSURE OF THE MEETING

The Chairperson will call a motion to close this meeting.